

Workshop Project Stipends

Child Agricultural Injury Prevention Workshop

September 17-18, 2019
Hershey, PA



Application Deadline: September 14, 2019

Purpose

The purpose of the Workshop Project Stipend program of the National Children’s Center for Rural and Agricultural Health and Safety (NCCRAHS) is to support projects conceived and/or drafted during the 2019 Pennsylvania Child Agricultural Injury Prevention Workshop.

Eligibility

Funds will be allocated to workshop participants to support projects that develop and/or enhance child and youth agricultural injury prevention strategies.

Application Process

Proposals must include all sections noted in table below. Applications exceeding page limits will be returned.

Application item	Length	Comment
A. Contact Information Form	1 page	See page 3
B. Project Goal	3 pages total for sections B thru G	Concise statement of project goal / purpose, including relevant outcomes and deliverables.
C. Background and Significance		Describe pertinent background information and specific area(s) to be addressed.
D. Project Design / Methods		Explain project plans / design / methods.
E. Evaluation		See “ Evaluation ” below
F. Implications for future projects / programs		Include potential for future projects or programs, continued funding, spin-off programs, and general sustainability
G. Timeline		Limited to 12 months
H. References		References not included in page limit for sections B thru G
I. Budget and Budget Justification	1 page	See “ Budget ” below
J. Resume or Biosketch	1 page each	Resume or biosketch required for Principal Investigator and/or Project Manager
K. Appendices	3 pages total	Only highly relevant materials should be included in appendices

Format

Font: Arial 11 pt. Margins: 1 inch. Single spaced. All pages must be numbered.

Evaluation

Applicants should describe their expectations for success. That is, how will the stipend recipient and NCCRAHS know if the desired project objectives were achieved? Include measurable outputs and outcomes such as organizational policies implemented, number of resources distributed, number of events/activities conducted, event/activity evaluation results, etc.

Budget

A maximum of \$5,000 may be requested. The budget must indicate the requested amount and justification for each category (personnel, supplies, meeting expenses, travel, etc.). Indirect costs are not covered in these stipends.

Completed Proposals

Email your completed proposal to: nccrahs@marshfieldresearch.org

Review Criteria

Proposals will be reviewed using the following criteria: a) alignment with the purpose of workshop stipend program, b) eligibility requirements, c) adequacy of project design and methods, d) strength of evaluation, and e) likelihood of expanding the knowledge base of child and youth agricultural injury prevention.

Funding

Only one applicant per organization will be awarded. Applicants will be notified of award decision by October 20, 2019. All funds must be expended by September 29, 2020. Final reports for all projects are due by October 15, 2020.

Documentation Requirements

The following documentation is required:

- 6 month progress report
- Final report
- Invoices/receipts for all project expenses; expenses not invoiced or without receipts will be considered unexpended funds.

Questions

If you have questions, please contact Marsha Salzwedel at 800-662-6900, ext. 8 or salzwedel.marsha@marshfieldresearch.org.